**DECLARATION**

I ………………………………….. on behalf of ………………………………………..

declare that we hold all documents required for eligibility as stated and required hereunder.

I also declare that any documents which we have difficulty in uploading by the deadline of

27 March 2020 at noon shall be sent in by Thursday 30 April by noon.

I understand that if I fail to submit the required documents by Thursday 30 April at noon our

application shall be considered ineligible.

Kindly tick the line item for supporting documentation that shall be submitted to the fund operator after 27th March 2020.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **No** | **Supporting documentation** | **Tick if uploaded via activecitizensfundmalta.mt by deadline 27th of March 2020** | **Tick if will be sent via email to** [**acfmalta@sosmalta.org**](mailto:acfmalta@sosmalta.org) **by the 30th of April 2020** | **Comments** |
| 1 | Audited accounts/Financial Statements of financial year 2018 [obligatory also for Project Partners in case of Partnership) |  |  |  |
| 2 | Latest Certificate of compliance with VO Office [obligatory for Project Applicant and Project Partners in case of voluntary organisations] |  |  |  |
| 3 | Copy of Voluntary Organization Certificate [obligatory also by Partners in case of voluntary organizations] |  |  |  |
| 4 | Proof that the online ACF Capacity Building Course is being undertaken |  |  |  |
| 5 | Copy of VAT Certificate if applicable |  |  |  |
| 6 | Job Plus employment history up to October 2019, making sure no personal data of employees or employer is disclosed[[1]](#footnote-1) |  |  |  |
| 7 | Proof of office space |  |  |  |

Signature[[2]](#footnote-2):

Date:

1. Personal data of employees and/or employer need to be masked for data protection purposes. [↑](#footnote-ref-1)
2. Only if printing/scanning or electronic signature are available [↑](#footnote-ref-2)